# APPLICATION FOR NESTLE FUTURE TALENT BURSARY

Please note the completion of this document does **not guarantee the receipt of the bursary.** Each academic year requires a new application form to be completed and submitted timeously.

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| **Application Type**  | New | Renewal |

**If Renewal, which year/s did you previously obtain a Bursary from Nestlé**

**Application for Year of Study** *(tick appropriate box)*

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | **1st** |  | **2nd** |  | **3rd** |  | **4th** |

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| **Employee Information** *(only for Nestlé employees)* |
| **Employee Number** |  |
| **Surname** |  |
| **First Name** |  |
| **Unit (site)** |  |
| **Job Title** |  |
| **Postal Address** |  |
| **Telephone Number (Home)** |  |
| **Telephone Number (Work)** |  |
| **Cellphone Number** |  |
| **Employee Signature** |  |

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| **Student details** |
| **Surname** |  |
| **Name** |  |
| **Identification Number** |  |
| **Postal Address** |  |
| **Telephone Number (H)** |  |
| **Cellphone Number** |  |
| **Student Number** |  |
| **Course of Study** |  |
| **Qualification type**  | Certificate |  | Diploma |  | Degree |  |
| **Motivation for consideration for bursary** *(to be completed by student)* |  |
| **Date of Application** |  |
| **Student Signature** |  |

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| **Institution Details** |  |
| **Institution Name**  |  |
| **Campus (Site)** |  |
| **Institution Address** |  |
| **Institution Banking Details** | **Bank Name:****Account Name:****Account Number:****Branch Name:****Branch Code:****Reference Number:** |
| **Telephone Number of Finance department** |  |
| **Amount Requested** |  |
| **Tuition Fees** |  |
| **Registration Fee(***attach proof of registration)* |  |
| **Book Costs(***attach invoice from bookshop)* |  |
| **Accommodation** |  |
| **Total** |  |

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| Document Checklist *(to be completed by T&D Specialist/HRBP)* |
| **Letter from Institution.**  Should stipulate year of study and duration of course |  |
| **Official document with the costs of study** Request from institution |  |
| **Banking details on institution’s letter head** |  |
|  **Quotation for Books**. Include prescribed book list from institution  |  |
| **Proof of Registration** Letter and Tax Invoice/Proof of payment |  |
| **Academic record** (must include all years of study) |  |
| **Copy of ID document of potential student**(bar coded green ID) |  |
| **Matric Certificate** |  |

### FOR OFFICIAL USE OF SITE BURSARYCOMMITTEE

|  |  |
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| **Unit** |  |
|  |  |
| **Date** |  |

|  |  |
| --- | --- |
| **Recommended or not recommended?** |  |
| **Please comment on why you believe this application should/should not be approved** |  |
| **Please comment on the applicant’s chosen field of study** |  |

**Bursary Committee Signature**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Name** |  | **Signature** |
|  |  |  |  |
| HRBP/Generalist |  |  |  |
|  |  |  |  |
| T&D Specialist |  |  |  |
|  |  |  |  |
| Unit Manager |  |  |  |
|  |  |  |  |
| Employee/Union Rep |  |  |  |
|  |  |  |  |